Peterston-super-Ely Community Council
Cyngor Cymuned a Llanbedr-y-Fro

Minutes of the Council's Ordinary Meeting held at 7.30pm on the 12th October 2026

Present: CHAIR Cllr. D Cross, VICE CHAIR Cllr. A Phillips, Cllr. D Meir, Cllr. J Drysdale, Cllr. D Moody Jones and Cllr. J Jones

Also present: Clerk/RFO : Victoria Andrew, Cllr. M Morgan

Agenda Item	Discussion points	Action	Person
10/01 Apologies for Absence	Cllr. S Firth and Cllr. H Potter		
10/02 Disclosures of Personal/Prejudicial Interests	Cllr. Phillips – neighbour to Kailily Farm (agenda item 10/06)		
10/03 In Person Requests	None received		
10/04 Vale of Glamorgan Councillor Report	Cllr. Morgan REPORTED that • A motion was passed at last week's VoG Council meeting requesting that the Council writes to Network Rail re the decision to close the Brookside Crossing in Eastbrook, Dinas Powys • He is continuing to look into the issue of public rural transport services • The consultation period for the proposed site at the edge of Pendoylan is coming to an end Cllr. Morgan left the meeting at 7.50pm		
10/05 Approve Minutes of the Ordinary meeting held on 14th September and review matters arising	The Chair introduced the Minutes of the Ordinary Meeting held on the 14th September 2026. It was RESOLVED that the Minutes are confirmed as a true and accurate record of the meeting. The Minutes were duly signed by the Chair.	Publish Minutes	Clerk
10/06 Review Planning Application	It was AGREED that the Council would not be opposing the application made by Kailily Farm (Application No. 2026/00670/FUL (ANH) It was AGREED that the Council would not be opposing the application made by Llanwensan Fach, Peterston Road, Groesfaen (Application No. 2026/00747/FUL (NS)		
10/07 Review of Correspondence for Action	Correspondence received for Action since the last Ordinary meeting was NOTED.		
10/08 Recruitment of a Village Handyperson	It was NOTED that following an interview a self-employed person has accepted the position subject to a DBS check and 3 month probationary period	DBS check	Clerk

Signed (Chair): Date 9/11/26

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	It was AGREED that once the DBS check has been completed successfully, residents will be informed of the decision	Facebook Community Council group & Parish magazine	Clerk Cllr. Firth
	It was AGREED to thank John & Marilyn Barnes for their contribution to the upkeep of the village amenities over the years & especially with regard to helping the Community Council	Email John & Marilyn Barnes, add to Parish magazine and FB group	Clerk
	It was AGREED that Cllrs. Phillips and Drysdale would arrange a meeting with the new Handyperson to take a tour of the Fixed Assets around the village	Arrange meeting	Cllrs. Phillips and Drysdale
	It was AGREED that a previous maintenance plan would be updated based on the village tour	Update plan	Cllrs. Phillips and Drysdale
	It was AGREED that Cllr. Drysdale would be the main contact for the new Handyperson		Cllr. Drysdale
10/09 **Network Rail Crossing**	It was AGREED that the Clerk would draft a letter to the Vale of Glamorgan Council referencing the Dinas Powys crossing (see agenda item 10/04). Letter to be reviewed at the next Ordinary meeting on the 9th November	Draft a letter Add to agenda	Clerk
10/10 **VoG review of polling districts, places and stations**	It was NOTED that there are to be no changes to Peterston super Ely		
10/11 **Sub-Committee, Working Group and Clerks report**	**Finance Sub-Committee** It was NOTED that there was nothing to report but there will be a meeting next month to look at the Second Quarter RFO report and budget review		
	Village, Assets & Maintenance WG <u>Pétanque</u> It was NOTED that there had been a positive response from residents to the suggestion of a pétanque pitch.		
	It was AGREED that a pétanque pitch will be constructed and that a Working Group will be formed to help	Ask for volunteers	Cllr. Drysdale/Clerk
	A budget of £3000 was APPROVED		
	<u>Outdoor gym</u> It was AGREED to ask residents if they would be interested in using an outdoor gym if equipment was bought and installed near the playground	Create a FB poll and put notice in Parish magazine	Clerk/Cllr. Firth

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	It was NOTED that if there is enough interest, Gareth Ress at VoG would be contacted for advice re suitable equipment	Contact Gareth Rees	Cllr. Drysdale
	<u>Planters</u> It was NOTED that John Shapland will source the plants for the planters opposite The Three Horseshoes and will let Cllr. Drysdale know when he has them.	Ask residents for help to add new plants to planters	Cllr. Drysdale
	<u>Allotments</u> It was NOTED that there is space for 2 more tanks to fit in the existing run of piping.		
	MUGA WG It was NOTED that a group which use the MUGA regularly are going to purchase a second-hand leaf blower for the MUGA		
	It was NOTED that battery lights for the MUGA shed will be fitted	Remove need for electricity supply from plan	Clerk
	Clerks Report The Clerk's report was NOTED.		
10/12 **Approval of quote**	The quote to top up the gravel by the gate at the entrance to the Memorial field was APPROVED	Inform Contractor	Clerk
10/13 **Finance**	a. The payment schedule for September 2026 was AGREED and signed by the Chair and Chair of the Finance Committee b. The Bank Reconciliation for 30th September 2026 was AGREED and signed by the Chair and Vice Chair c. The Nominal code for Clerk's election conference was AGREED		
	It was AGREED that the Clerk will contact St. Georges & St Brides CC re their budget priorities for 2027	Contact CC	Clerk
10/14 **Governance reviews**	The following were REVIEWED and AGREED • Welsh Language Scheme (WLS) • Concerns and Complaints policy • Churchyard Rules and Regulations	Send WLS to Welsh Commissioner for approval Update documents on website	Clerk Clerk
	It was NOTED that Cllr. Moody Jones will be updating the Biodiversity policy	Update policy	Cllr. Moody Jones

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10/15 Councillor email addresses/website	It was AGREED that the new Councillor email addresses would be used for all Council business from the 1st November 2026 It was NOTED that the new village website address is www.peterstonsuperely-cc.gov.uk and is connected to the original address of www.peterstonsuperely.org so using either address will navigate to the site	Use Council email address from 1st November 2026	Councillors
10/16 Parish magazine	Additional items for the Parish magazine were APPROVED	Submit proof	Clerk
10/17 Items for next meeting	None		
10/18 Date of Next Council Meeting	The next Ordinary Council meeting will take place on the 9th November 2026 at 7.30pm	Inform Cllr Morgan	Clerk

The meeting closed at 8.55pm

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